



Visa application process

1. It is required to book the appointment at the Consulate in order to submit visa documents: 22 696 50 05.
2. It is possible to apply for a visa not earlier than 3 months before your planned trip to Japan.
3. Visa applications must be submitted in person or by proxy with written letter of authorization.
*We do not accept documents sent by post/courier.
4. **VISA PROCESSING TIME IS MINIMUM 5 WORKING DAYS FROM THE DATE OF RECEIVING ALL COMPLETED DOCUMENTATION**
5. Our office does not offer expedited services.
6. All documents must be written in English or Japanese.
7. Please do NOT staple/clip/tab/put sticky notes on documents.
8. Each applicant must submit each own set of documents.
9. We do NOT make copies.
10. In case of lack of required document, visa application is not accepted.



Visa collection

1. Visa must be collected in person or by proxy with written letter of authorization.
*We do not send documents by post/courier.
2. Visa collection hours: Mon.-Fri. 9:00-12:30, 13:30-16:00.
3. For a visa collection the appointment is not required.
4. Please bring the confirmation of your visa application to collect the visa.
5. Visa fee is regulated only in cash during visa collection. [Visa fees](#)
*Please prepare exact amount, we do not have change.